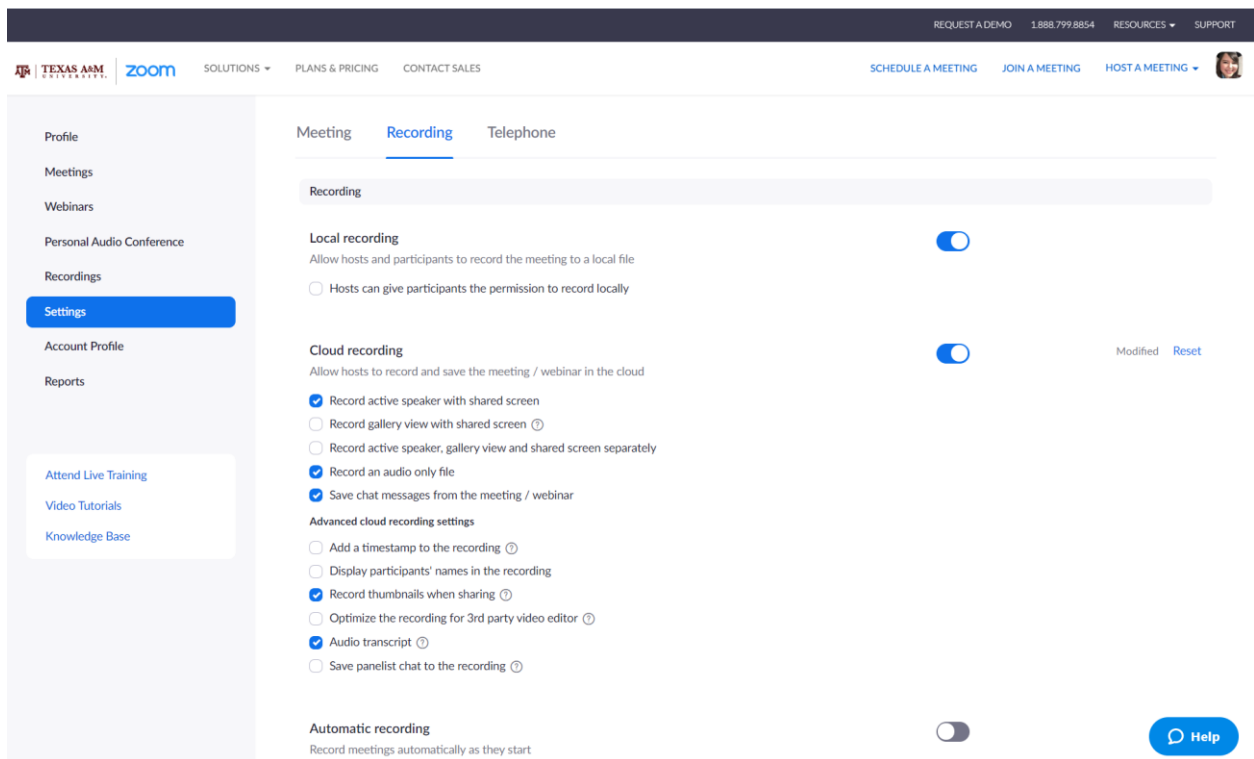How do I record a Zoom session to use it for future courses?

- First, you will need to modify your recording settings. To make changes, you will need to:
  1. Navigate to tamu.zoom.us and login using your TAMU NetID and password
  2. Under the **Settings** tab, click on **Recording**
  3. Under the **Cloud Recording** section, set the following:
     - ENABLE Record active speaker with shared screen
     - DISABLE Record gallery view with shared screen
     - DISABLE Record active speaker, gallery view and shared screen separately
     - DISABLE Display participants' names in the recording
     - ENABLE Record thumbnails when sharing
- During your session, you will need to:
  - Turn ON your video
  - On your video thumbnail, click on the three dots icon for more options
  - Click **Spotlight Video**
  - Click **Record** and select **Record to the Cloud** when you are ready to record the session

Screenshot of Cloud Recording Settings