

# Professional Development Support Call for Proposals

Department of Communication & Journalism  
Texas A & M University

## Overview

The professional development program is designed to assist graduate students in the Department of Communication & Journalism with the expenses related to their development as professionals. Students often incur expenses for attending short courses/seminars/workshops during the summer or between long semesters at another institution, intensive language courses to develop research skills, and/or professional conference presentations. This program is intended to defray expenses related high-impact opportunities with the expectation that doing so will aid in the student's development as scholar, researcher, teacher, and/or professional. As such priority will be given to opportunities that go beyond presentation of research at a professional conference.

Support will be awarded on a competitive basis. The committee will consider funding requests of up to **\$2,000** for professional development related expenses. **Funds must be spent August 1.** Requests for research expenses (including travel) will not be considered. Students may submit multiple proposals for different opportunities.

**All proposal materials should be submitted as one pdf file via email to Silvia Martinez ([smartinez1@tamu.edu](mailto:smartinez1@tamu.edu)) by Nov. 1. (Round 1) or April 1 (Round 2) @ 12:00 p.m.** Late submissions will not be considered.

## Eligibility

Any degree-seeking graduate student in the Department of Communication and Journalism who is:

- (1) either enrolled as a full-time student, holds a CMJR graduate assistantship, or who is a full-time employee at Texas A&M University.
- (2) in good standing and making adequate progress toward degree.

## Application Requirements

Proposals should contain: (1) a one-page narrative that describes the opportunity and its significance to the applicant's research program and/or career aspirations, (2) an itemized budget, including other sources of potential funding, and (3) CV (not to exceed 3 pages).

## Review Criteria

The department seeks to fund activities that will produce significant results for a student's development as an academic professional and/or will enhance a student's job prospects.

Applications will be evaluated according to the following criteria:

- Significance and reputation of the program and/or development opportunity.
- Necessity of the activity for the student's professional development.
- Qualifications of the student to participate in the activity.
- Professional presentation, completeness, and clarity of submitted application.