

APPENDIX A2: 96-Hour PhD Requirements and Program Benchmark Worksheet—Nonthesis Option (Students entering program from Fall 2023 to present)

Student's Name _____

Semester and year of admission to the graduate program: _____

Use this worksheet if:

- You are on the 96-credit-hour program (entered without a recent M.A. or M.S. in Sociology).
- If you are on the 64-credit-hour program, please use the worksheet found in Appendix A4.

Please keep in mind the following guidelines:

- No more than 15-credit hours of out-of-department courses can be counted towards the PhD program (out of all of the 96-credit hours).
- Theory courses (SOC 611 and 615) and methods courses (SOC 600, 623, 631, and 624 or 604) should be completed during the first two years in the program.
- Quantitative methods courses (SOC 600 and 631) should be taken as a sequence during one academic year.

DEGREE REQUIREMENTS

PART 1: MASTER'S REQUIRED COURSEWORK (MUST TOTAL 32 HOURS)

Note: Enter N/A if you have been formally exempted from taking a required course. Formal exemption requires a memo signed by the Graduate Advisor and Department Head. If exempt, you should, instead, take another elective course.

Theory Courses (6 hours)

SOC 611: Classical Sociological Theory Semester completed _____
SOC 615: Contemporary Sociology Theory Semester completed _____

Methods Courses (12 hours)

SOC 623: Measurement of Sociological Parameters Semester completed _____
SOC 600: Introduction to Sociological Data Analysis Semester completed _____
SOC 631: Seminar in Sociological Research (Quantitative) Semester completed _____
SOC 624: Qualitative Methodology Semester completed _____
or SOC 604: Comparative Historical Methods

Professional Development Courses (1 hour)

SOC 680: Teaching Undergraduate Sociology (1 hour) Semester completed _____
SOC 681: Professional Seminar in Sociology (0 hours) Semester completed _____

SOCI 681: Professional Seminar in Sociology (0 hours)

Semester completed _____

Master’s Elective Courses (13 hours)

Elective #1: _____

Semester completed _____

Elective #2: _____

Semester completed _____

Elective #3: _____

Semester completed _____

Elective #4: _____

Semester completed _____

Additional elective (if needed) _____

Semester completed _____

Name of Master’s Committee Chair: _____

Master’s Committee Member’s (minimum 2 member, 1 outside department:

Master’s Program Plan Approved

Semester completed _____

Master’s Oral Examination Completed

Semester completed _____

Note: If you take the non-thesis option and take a terminal Master’s, you end your courses here. If, on the other hand, you decide to go onto the Ph.D., you must also take the courses noted below. If you want to go into an academic or academic-adjacent career, we highly encourage you to do the Master’s thesis or paper option instead of this non-thesis option.

PART 2: PH.D. REQUIRED COURSEWORK (MUST TOTAL 64 HOURS)

Note: Please keep the following guidelines in place when determining major and minor areas.

- Major and minor should be selected in consultation with student’s advisor and committee from ASA Sections (<https://www.asanet.org/communities-sections/sections/current-sections>).
- At least 2 courses in the major/minor structure should be regular Sociology graduate seminars, not including Directed Studies (SOCI 685).
- No more than 2 out-of-department courses can count towards the major/minor structure.

Major Area Coursework Name _____

9 (hours)

Course #1 _____

Semester completed _____

Course #2 _____

Semester completed _____

Course #3 _____

Semester completed _____

Minor Area Coursework Name _____

(3 hours)

Course #1 _____

Semester completed _____

Doctoral Elective Courses (12-34 hours)

Semester completed _____

Semester completed _____

Semester completed _____

Semester completed _____
Semester completed _____
Semester completed _____

Doctoral Research Hours (18-40 hours)

Semester completed _____
Semester completed _____
Semester completed _____
Semester completed _____
Semester completed _____
Semester completed _____
Semester completed _____
Semester completed _____

Name of Ph.D. Committee Chair: _____
Ph.D. Committee Members (minimum 3 members, 1 outside department):

Ph.D. Degree Program Plan Approved Semester completed _____
Completion of Preliminary Examinations Semester completed _____
Completion of Dissertation Proposal Semester completed _____
Completion of Dissertation Semester completed _____

PROGRAM BENCHMARKS

YEAR #1

During Year #1, you should complete a minimum of four required theory and/or methods courses

Fall semester

- Complete following required coursework:
- SOCI 600: Introduction to Sociological Data Analysis
 - SOCI 611: Classical Sociological Theory
 - SOCI 623: Measurement of Sociological Parameters
 - SOCI 681: Professional Seminar in Sociology

Spring semester

Complete the following coursework:

SOCI 615: Contemporary Sociology Theory
SOCI 631: Seminar in Sociological Research (Quantitative)
SOCI 681: Professional Seminar in Sociology
SOCI 691: Research Hours

NOTE: Theory courses (SOCI 611 and SOCI 615) and methods courses (SOCI 600 and SOCI 631) may be taken either in Year #1 or Year #2, but they must be taken in sequence within the same academic year.

YEAR #2

During Year #2, you should complete the following required courses:

SOCI 631: Seminar in Sociological Research (Quantitative)
SOCI 624: Qualitative Methodology or SOCI 604: Comparative Historical Methods
SOCI 680: Teaching Undergraduate Sociology (1 hour)

Fall semester

Select committee members
Submit Degree Plan of Study with Graduate and Professional School

Spring semester

Complete Master's Oral Examination
Start submitting to conferences

YEAR #3

By the end of Year #3, you should have:

Completed your coursework for your major and minor
Met with committee to plan PhD Preliminary Examination
Presented a paper at a conference (e.g., regional, national, speciality) or a department brown bag
Completed a teaching workshop or similar teaching activity. This may include workshops available on campus.

YEAR #4

By the end of Year #4, you should have:

Submitted a single-authored article or two co-authored articles to peer-reviewed sociology journal(s).
Attended teaching activities at a professional conference or guest lecture in a faculty member's class.

Fall semester

Complete preliminary examination

Spring semester

Defend dissertation proposal

YEAR #5

By the end of Year #5, you should have:

Published a single-authored article or two co-authored articles in peer-reviewed sociology journal(s)

Taught a sociology course at a college or university.

Fall semester

Prepare to enter the job market

Revise materials for job applications.

Prepare research job talk

Practice research job talk

Spring semester

Complete dissertation

Schedule final examination

Submit dissertation to Graduate & Professional School