

APPENDIX A3: 64-Hour PhD Requirements and Program Benchmark Worksheet (Students entering program from Fall 2023 to present)

Student's Name _____

Semester and year of admission to the graduate program: _____

Use this worksheet if:

- You are on the 64-credit-hour program (entered with a recent M.A. or M.S. in Sociology).
- If you are on the 96-credit-hour program, please use the worksheet found in Appendix B4.

Please keep in mind the following guidelines:

- No more than 12-credit hours of out-of-department courses can be counted towards the PhD program (out of all of the 64-credit hours).
- Theory courses (SOCI 611 and 615) and methods courses (SOCI 600, 623, 631, and 624 or 604) should be completed during the first two years in the program.
- Quantitative methods courses (SOCI 600 and 631) should be taken as a sequence during one academic year.
- No more than 6 credit hours of Directed Studies (SOCI 685) can count for the 96-hour program.

DEGREE REQUIREMENTS

DOCTORAL REQUIRED COURSEWORK (19 HOURS)

Note: Enter N/A if you have been formally exempted from taking a required course. Formal exemption requires a memo signed by the Graduate Advisor and Department Head. If exempt, you should, instead, take another elective course.

Theory Courses (6 hours)

SOCI 611: Classical Sociological Theory

Semester completed _____

SOCI 615: Contemporary Sociology Theory

Semester completed _____

Methods Courses (12 hours)

SOCI 623: Measurement of Sociological Parameters

Semester completed _____

SOCI 600: Introduction to Sociological Data Analysis

Semester completed _____

SOCI 631: Seminar in Sociological Research (Quantitative)

Semester completed _____

SOCI 624: Qualitative Methodology

Semester completed _____

or SOCI 604: Comparative Historical Methods

Name of Ph.D. Committee Chair: _____

Ph.D. Committee Members (minimum 3 members, 1 outside department):

Ph.D. Degree Program Plan Approved	Semester completed _____
Completion of Preliminary Examinations	Semester completed _____
Completion of Dissertation Proposal	Semester completed _____
Completion of Dissertation	Semester completed _____

PROGRAM BENCHMARKS

YEAR #1

Fall semester

Complete the following required coursework:

- SOCI 600: Introduction to Sociological Data Analysis
- SOCI 611: Classical Sociological Theory
- SOCI 623: Measurement of Sociological Parameters
- SOCI 681: Professional Seminar in Sociology

Spring semester

Complete the following coursework:

- SOCI 615: Contemporary Sociology Theory
- SOCI 631: Seminar in Sociological Research (Quantitative)
- SOCI 681: Professional Seminar in Sociology

Complete a minimum of four required theory and/or methods courses

Select advisor and major

NOTE: Theory courses (SOCI 611 and SOCI 615) and methods courses (SOCI 600 and SOCI 631) may be taken either in Year #1 or Year #2, but they must be taken in sequence within the same academic year.

YEAR #2

By the end of Year #2, you should have:

Completed remaining required courses:

- SOCI 631: Seminar in Sociological Research (Quantitative)
- SOCI 624: Qualitative Methodology or SOCI 604: Comparative Historical Methods
- SOCI 680: Teaching Undergraduate Sociology (1 hour)

Continue to take coursework for your major and minor

Met with your committee to plan Ph.D. Preliminary Examination

Presented a paper at a conference (e.g., regional, national, specialty) or a department brown bag

Completed a teaching workshop or similar teaching activity. This may include workshops available on campus.

Fall semester

Select committee members

Submit Degree Plan of Study with Graduate and Professional School

Spring semester

No specific benchmarks listed

YEAR #3

By the end of Year #3, you should have:

Submitted a single-authored article or two co-authored articles to peer-reviewed sociology journal(s).

Attended teaching activities at a professional conference or guest lectured in a faculty member's class.

Fall semester

Complete coursework for major and minor

Complete preliminary examinations

Spring semester

Defend dissertation proposal

YEAR #4

By the end of Year #4, you should have:

Published a single-authored article or two co-authored articles in peer-reviewed sociology journal(s)

Taught a sociology course at a college or university.

Fall semester

Prepare to enter the job market

Prepare material for job applications

Prepare research job talk

Practice research job talk

Spring semester

Complete dissertation

Schedule final examination

Submit dissertation to Graduate & Professional School